



STATE OF DELAWARE

**PUBLIC SERVICE COMMISSION**  
861 SILVER LAKE BLVD.  
CANNON BUILDING, SUITE 100  
DOVER, DELAWARE 19904

TELEPHONE:  
FAX:

(302) 736-7500  
(302) 739-4849

August 17, 2016

MEMORANDUM

TO: Members of the Commission

FROM: Pamela Knotts, Regulatory Policy Administrator *PK*

SUBJECT: CONSULTANT SERVICES FOR SOS MONITORING

---

A Request for Proposal (RFP) for technical monitoring consulting services for the 2016 - 2017 Standard Offer Service (SOS) procurement in Delaware was issued by Delmarva Power. Proposals were received from four consulting firms. The bids ranged in price from \$41,840 to \$92,000. Three bids were in the lower range and one bid was in the upper price range. The bid amounts stated are for two bid days and all bids include an estimate for travel and miscellaneous expenses. The lowest price bid proposal did not include all of the Scope of Work requirements and all of the Proposal Requirements as per the RFP.

Liberty Consulting Group (Liberty) is the current Commission approved SOS monitor and has performed this function more than satisfactorily for the last four Delmarva Power & Light SOS cycles. All of the consulting firms offering a bid have some degree of auction monitoring experience. Three of the firms submitted plans that were consistent with the scope of work requested in the RFP. The bid by Liberty was next to the lowest priced bid. Commission Staff has worked with Liberty on other dockets and found that the company performed in a more than satisfactory manner. Their work is submitted in a timely manner with little editing required; at times they have performed additional tasks over and above what was required on the scope of work.

Staff recommends the retention of Liberty Consulting Group, Inc. as the SOS technical monitoring consultant for the 2016 - 2017 SOS procurements with a bid offer "not to exceed" \$50,000.